

*Steve O'Sullivan*

Photography

# *HEALTH AND SAFETY POLICY*

*MAY 2026 Version 1*

## HEALTH AND SAFETY POLICY

### SCOPE

This policy applies specifically to all venues, locations and sites and covers any client, member of the public or other photographer where Steve O'Sullivan Photography is working.

### STATEMENT OF INTENT

This is the health and safety policy statement of Steve O'Sullivan Photography.

My health and safety policy is to provide a safe and healthy workplace for clients, members of the public and other photographers, according to the Health and Safety at Work Act 1974.

Due to the varied nature of locations, photography as a profession is not mentioned specifically by the H&S at Work Act (1974), however, there are many guidelines in place which are relevant to photography that can ensure safe working practices.

Particular reference is made below:

# Steve O'Sullivan

## Photography

- To maintain an annual Public Liability Insurance Policy (£5M).
- To maintain an annual Photographer Insurance Policy.
- To hold a current Disclosure and Barring Service Basic Certificate and renew annually.
- To recognise that health and safety management is my responsibility
- To ensure that Steve O'Sullivan Photography as the principal, works in a healthy and safe manner and is not harmed (or does not cause harm to others) while working at any venue, location or site.
- To promote measures to prevent injury and illness by insisting on safe methods, safe equipment, proper materials and safe practices at all times.
- To ensure accurate, timely reporting of incidents (injury and non-injury), investigation and required corrective actions.
- To promote a system of continual improvement including annual reviews of procedures and policy.
- To identify, report, assess and control workplace risks and hazards.

Photographer: **Steve O'Sullivan**

Signature: **Steve O'Sullivan**

Date: 01 June 2026

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### Appendix A – VENUES - HAZARD/RISK IDENTIFICATION AND CONTROL.

May 2026

Hazard	Description	Risk factor before.	Risk factor after Control.	Actions to Control.
Slips, Trips and Falls	<ul style="list-style-type: none"> <li>a) Uneven surfaces, steps and loose platforms.</li> <li>b) Photographer, Clients, Athletes, Public accessing the venue</li> <li>c) Clients, Athletes, Public unfamiliar with slip, trip and fall risks.</li> </ul>	Medium	Low	<ul style="list-style-type: none"> <li>• Ensure that all unused equipment is packed away in camera bag(s)</li> <li>• Tidy away and tape down any cables</li> <li>• Keep walkways clear</li> <li>• Remote cameras must be positioned outside of competitors sightlines</li> </ul>
Falls from height	<ul style="list-style-type: none"> <li>a) Photographer, Clients, Athletes, Public unfamiliar with fall from height risk.</li> <li>b) Photographer using step ladders.</li> <li>c) Clients, Athletes, Public under the influence of alcohol or other drugs.</li> </ul>	Medium	Low	<ul style="list-style-type: none"> <li>• Briefing those I am directly responsible for.</li> <li>• Venue using signage, barrier or fencing to keep away from the edge.</li> <li>• Being aware of potential issues while photography is being carried out.</li> </ul>
Personal safety, bullying or harassment.	<ul style="list-style-type: none"> <li>a) Client, Athlete, Public abuses, assaults or harasses photographer.</li> <li>b) Client, Athlete, Public refuses to follow safety or personal space requests.</li> <li>c) Client, Athlete, Public becomes too intoxicated</li> </ul>	Low	Low	<ul style="list-style-type: none"> <li>• Notify venue, location or site management, call police.</li> <li>• Notify venue, location or site management advise considering withdrawal of services for safety.</li> <li>• Call police.</li> </ul>

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Unsafe venue, location or site.	a) Building or structure lacks integrity, possible H&S issues.	<b>Medium</b>	<b>Low</b>	<ul style="list-style-type: none"> <li>• Notify venue, location or site management advise considering withdrawal of services for safety.</li> <li>• Discuss alternative venue, location or site.</li> <li>• Request site specific safety plan.</li> </ul>
Objects/projectiles	a) Throwing implements (javelin, hammer etc.) b) Football leaving the field of play	<b>High</b>	<b>Medium</b>	<ul style="list-style-type: none"> <li>• Comply with all instructions whilst at an athletics meeting</li> <li>• Always look at field of play and remain a minimum distance from the field of play according to venue regulations</li> </ul>
Manual Handling	a) Lifting of tripods, camera bag, lighting modifiers	<b>Medium</b>	<b>Low</b>	<ul style="list-style-type: none"> <li>• Check weight of gear</li> <li>• Stable base before lifting</li> <li>• Posture - bending legs at knees</li> <li>• Avoid twisting</li> </ul>
Visibility	a) Photographer is not always visible when near the field of play	<b>Medium</b>	<b>Low</b>	<ul style="list-style-type: none"> <li>• Always wear a hi-vis vest/jacket as required by the venue</li> </ul>

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Theft of Property	a) Equipment is a target for thieves	<b>Medium</b>	<b>Low</b>	<ul style="list-style-type: none"> <li>• Only take equipment needed for the shoot</li> <li>• Keep a register of equipment (serial numbers etc)</li> <li>• Store equipment securely whilst at a venue, location or site</li> <li>• Maintain an insurance policy to cover all equipment</li> </ul>
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### Appendix B – VIRAL EXPOSURE - HAZARD RISK IDENTIFICATION AND CONTROL

May 2026

<b>Hazard</b>	<b>Description</b>	<b>Risk factor before.</b>	<b>Risk factor after Control.</b>	<b>Actions to Control.</b>
Biological	a) Respiratory issues/Coughing b) Bloodborne viruses c) Other infections and biological hazards	<b>High</b>	<b>Medium</b>	<ul style="list-style-type: none"> <li>• Hand sanitiser is available.</li> <li>• Masks are used.</li> <li>• Ensure cleaning management plan is in place on photography gear.</li> <li>• Keep physically distanced wherever possible</li> </ul>

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Photography

REVIEW DATE: 01 June 2027

SIGNED: *Steve O'Sullivan*